



SERIES OUTLINE

MICROSOFT® OFFICE SHAREPOINT™ SERVER 2007
DURATION: 2 DAYS

Call 303-503-9212

Microsoft® Office SharePoint™ Server 2007 is a new server program that is part of the 2007 Microsoft® Office system. It offers a way for users to collaborate no matter where they are located. This one-level course will give end users and administrators the fundamentals they need to start working with Microsoft® Office SharePoint Server 2007.

Highlights of the course include a discussion of using InfoPath forms in a SharePoint workflow, administrative tasks, and configuring RSS feeds.

CERTIFICATIONS

There are currently no certifications available for Microsoft® SharePoint™ Server 2007

RELATED COURSES:

In order to obtain the Microsoft® Business Certification, the following certifications are required:

- Microsoft® Office Specialist Certification - Access 2007
- Microsoft® Office Specialist Certification - Excel 2007
- Microsoft® Office Specialist Certification - Outlook 2007
- Microsoft® Office Specialist Certification - PowerPoint 2007
- Microsoft® Office Specialist Certification - Word 2007

These can be obtained by acquiring the skills needed and passing the required exams.

COURSE OFFERINGS

We currently offer the following courses for Microsoft® Office SharePoint Server 2007:

MICROSOFT® OFFICE SHAREPOINT™ SERVER 2007 – LEVEL 1

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- Lesson 1: Getting Started (2:15)
- Lesson 2: Parts of your SharePoint Space (1:35)
- Lesson 3: Office 2007 and SharePoint (2:00)
- Lesson 4: Creating and Managing Lists, Libraries, and Views (2:15)
- Lesson 5: Working with the SharePoint Site (2:10)