



COURSE OUTLINE

MICROSOFT® OFFICE SHAREPOINT™ DESIGNER 2007—
NEW FEATURES
DURATION: 1 DAY

Call 303-503-9212

Microsoft® SharePoint Designer 2007 is the newest version of Microsoft's web publishing application. If you've used FrontPage in the past, this one-level course will help you get up and running with SharePoint Designer 2007 in no time. If you are an experienced Office user, this course can serve as an introduction to SharePoint Designer 2007.

Course highlights include coverage of Dynamic Web Templates, SharePoint Web Zones, and ASP.NET controls.

AUDIENCE

This course is intended for existing SharePoint Designer users who need to upgrade their skills for the newest version of this dynamic web development tool.

COURSE DURATION

- 1 Day(s) of Classroom Instruction (OR)
- 10 Hours of Online Instruction

PRE-REQUISITE KNOWLEDGE

To ensure student success, prior to attending this course, it is recommended that students have taken the following courses (or have equivalent knowledge):

Required:

- Knowledge of and experience in the use of the Microsoft® Windows operating system.
- Microsoft® Office SharePoint Designer 2003 - Levels 1-2

Strongly Recommended:

- Programming with HTML - Levels 1-2

SKILLS TAUGHT

Upon course completion, participants will be able to:

- Understand and use basic HTML to create web content
- Create a basic Web page
- Create hyperlinks and hotspots
- Use layers on a page, add behaviors and use Dynamic Web Templates
- Import sites and export sites
- Add data sources, forms, and views to their Web page
- Adding Web components, ASP.NET Components, SharePoint Web Zones, and interactive buttons to web pages

COURSE CONTENT**LESSON 1: GETTING STARTED (3:00)**

To begin, participants will receive a crash course in Web design. We will also look at how to create a basic Web page.

- Objective 1.1: Starting Out
- Objective 1.2: Web Design 101
- Objective 1.3: Creating a Page
- Objective 1.4: Adding Elements
- Objective 1.5: Adding Advanced Elements

LESSON 2: AN HTML PRIMER (3:00)

This lesson will introduce participants to HTML, pre-defined tags, and code view. We will also learn how to create hyperlinks and hotspots.

- Objective 2.1: Using Code View
- Objective 2.2: Using Basic Tags
- Objective 2.3: Using Pre-Defined HTML Tags
- Objective 2.4: Creating Hyperlinks
- Objective 2.5: Creating Hotspots

LESSON 3: EDITING PAGES (2:30)

Participants will learn how to use layers on a page, add behaviors, import sites, export sites, and use Dynamic Web Templates.

- Objective 3.1: Using Layers
- Objective 3.2: Adding Behaviors
- Objective 3.3: Importing and Exporting Your Site
- Objective 3.4: Using Dynamic Web Templates

LESSON 4: WORKING WITH DATA SOURCES (2:05)

Participants will learn how to add data sources, forms, and views to their Web page.

- Objective 4.1: Working With Data Sources
- Objective 4.2: Advanced Data Source Commands
- Objective 4.3: More on Data Source and Data Views
- Objective 4.4: Data Forms

LESSON 5: ADDING PROGRAMMABLE COMPONENTS (2:20)

To conclude, we will look at adding Web components, ASP.NET Components, SharePoint Web Zones, and interactive buttons to your site.

- Objective 5.1: Adding Web Components
- Objective 5.2: Adding ASP.NET Components
- Objective 5.3: Adding SharePoint Web Zones
- Objective 5.4: Interactive Buttons

WHAT'S NEXT?

The following courses would be suggested to continue on this Learning Path:

- Microsoft® Office SharePoint Designer 2007 - Level 4
- Microsoft® Expression Web
- Microsoft® SharePoint Services 3.0
- Windows SharePoint Server 2007

SYSTEM CONFIGURATION

HARDWARE REQUIREMENTS

For this course, you will need one computer for each student and one for the instructor. Each computer will need the following minimum hardware configuration:

- Pentium 4 2.0 GHz.
- 1 GB of RAM for the SharePoint Services 3.0 server, and 512 MB of RAM for all other machines.
- 4 GB of hard disk space.
- CD-ROM or DVD drive.
- VGA or higher video.
- Keyboard and mouse.
- Printer (optional) or Printer Driver installed to use Print Preview
- A display system to project the instructor's computer screen.
- Internet access for all computers.

OPERATING SYSTEM REQUIREMENTS

- Microsoft® Windows Server® 2003, Standard or Enterprise Edition
- Windows® Server 2003 Service Pack 2
- Microsoft® Windows XP Professional
- Windows XP Service Pack 2

SOFTWARE REQUIREMENTS

- Microsoft® Windows® SharePoint Services® 3.0
- Microsoft® .NET Framework 3.0
- Microsoft® Office SharePoint® Designer 2007
- Microsoft® Office 2007 Professional or Professional Plus